

Graduation Information- May 3, 2017 - 7 PM

- **Graduates need to arrive by 6 PM**

- o You may find your name on your seat in the main sanctuary to place your belongings under your seat for use during the ceremony (bibles, purses, etc.)

- o You will then wait in the "Altar Workers' Room" until it is time for the ceremony (this room is located in the smaller foyer of the church, you may also ask an usher to show you where it is)

- **Dress Code:** Dressy/Church Attire (as outlined by the campus student handbook)

- o **Ladies:** Proper dress attire includes: dresses, skirts, sweaters, blouses along with appropriate undergarments. Pantsuits that are actual suits are allowed. Improper dress attire includes: excessively low/revealing/fitted clothing, jeans, shorts, excessively slit skirts, and miniskirts.

- o **Men:** Proper dress attire is dress pants, dress shirts, coat and tie. Beards and mustaches are acceptable, but they must be kept clean and groomed.

- o Ladies may also need to bring hair pins to help secure graduation cap.

- **Presentation of Diplomas:**

- o When it's your turn, you will be instructed by an usher to stand up and get in line to present your name card to the announcer.

- o Once on stage, you will shake the presenter's hand with your right hand and hold the other side of the diploma cover with your left and pause for a picture.

- o After the picture, you will exit by walking to the other side of the stage and returning to your seat. Please remain standing at your row until everyone else in your row has returned, then you will all sit down together.

- o Family members are allowed to take pictures of you as you are being presented with your diploma (**from the floor**) - we just ask that they be swift, be considerate of others trying to do the same, & return to their seats immediately afterwards.

- **After recessional, please come back in for the group picture of all graduates**
- **Before leaving, be sure to pick up your actual diploma and final report card package**
- **Seating for families - besides reserved seating for graduates, the main sanctuary is open and seating is based on a first come, first served basis**